

Jency Agency

Rental Application

614 S. Main St. Aberdeen, SD 57401
Phone: 605-725-3130 Fax: 605-725-3129
Email: propertymanager@jency.com

For Office Use Only:

1st mo: rent \$ _____ Security Deposit: \$ _____

App Fee: \$ _____ Other Fees: \$ _____

Background check complete: _____

Credit Report complete: _____

\$45.00 Application Fee (and additional \$10.00 for each adult)

Please complete application in full and print. Any blank lines will be considered incomplete and application will not be processed. If a question does not apply to you, please write NA on the line. All adult applicants will be required to bring a photo ID and Social Security Card or Immigration status ID when submitting an application.

What type of unit are you looking to rent: House or Apartment? _____

Number of bedrooms? _____

Do you have pets: _____ Animal type: _____ Breed: _____ Weight: _____

Applicant:

Full Legal Name: _____
First Middle Last

Any previous names you have used? _____

Date of birth: _____ Social Security Number: _____

Driver's License Number: _____ State: _____

Vehicle Make: _____ Model: _____ Year: _____

E-mail address: _____

Phone Number: (_____) _____

Work Phone Number: (_____) _____

Other Household Occupants:

List everyone who will be living in the household (including children):

Full Name: _____ Age: _____ Relationship to Applicant: _____

Full Name: _____ Age: _____ Relationship to Applicant: _____

Full Name: _____ Age: _____ Relationship to Applicant: _____

Full Name: _____ Age: _____ Relationship to Applicant: _____

Applicant Current Rental History or Current Residence if not renting:

Current Street Address: _____ City: _____ State: _____
Dates resided at this address: From _____ to _____
Reason for wanting to move: _____
Landlord/Property Manager: _____ Phone Number: (____) _____

Applicant Employment History:

Current Employer: _____ Phone Number: (____) _____
Address: _____ City: _____ State: _____
Supervisor Name: _____
Dates Employed: From _____ to _____

Income:

Gross Monthly Income: \$ _____
Employment Income: \$ _____
Other Monthly Income: \$ _____ Source: _____

Has the Applicant been:

Convicted of a Felony? ___ If yes, please explain _____
Been Evicted? ___ If yes, please explain _____
Broken a Lease? ___ If yes, please explain _____

Adult Applicant #2:

Full Legal Name: _____
First Middle Last

Any previous names you have used? _____

Date of birth: _____ Social Security Number: _____

Driver's License Number: _____ State: _____

Vehicle Make: _____ Model: _____ Year: _____

E-mail address: _____

Phone Number: (____) _____

Work Phone Number: (____) _____

Applicant Current Rental History or Current Residence if not renting:

Current Street Address: _____ City: _____ State: _____

Dates resided at this address: From _____ to _____

Reason for wanting to move: _____

Landlord/Property Manager: _____ Phone Number: (____) _____

Applicant Employment History:

Current Employer: _____ Phone Number: (____) _____

Address: _____ City: _____ State: _____

Supervisor Name: _____

Dates Employed: From _____ to _____

Income:

Gross Monthly Income: \$ _____

Employment Income: \$ _____

Other Monthly Income: \$ _____ Source: _____

Has the Applicant been:

Convicted of a Felony? ___ If yes, please explain _____

Been Evicted? ___ If yes, please explain _____

Broken a Lease? ___ If yes, please explain _____

Adult Applicant #3:

Full Legal Name: _____
 First Middle Last

Any previous names you have used? _____

Date of birth: _____ Social Security Number: _____

Driver's License Number: _____ State: _____

Vehicle Make: _____ Model: _____ Year: _____

E-mail address: _____

Phone Number: () _____

Work Phone Number: () _____

Applicant Current Rental History or Current Residence if not renting:

Current Street Address: _____ City: _____ State: _____

Dates resided at this address: From _____ to _____

Reason for wanting to move: _____

Landlord/Property Manager: _____ Phone Number: () _____

Applicant Employment History:

Current Employer: _____ Phone Number: () _____

Address: _____ City: _____ State: _____

Supervisor Name: _____

Dates Employed: From _____ to _____

Income:

Gross Monthly Income: \$ _____

Employment Income: \$ _____

Other Monthly Income: \$ _____ Source: _____

Has the Applicant been:

Convicted of a Felony? ___ If yes, please explain _____

Been Evicted? ___ If yes, please explain _____

Broken a Lease? ___ If yes, please explain _____

Adult Applicant #4:

Full Legal Name: _____
 First Middle Last

Any previous names you have used? _____

Date of birth: _____ Social Security Number: _____

Driver's License Number: _____ State: _____

Vehicle Make: _____ Model: _____ Year: _____

E-mail address: _____

Phone Number: (_____) _____

Work Phone Number: (_____) _____

Applicant Current Rental History or Current Residence if not renting:

Current Street Address: _____ City: _____ State: _____

Dates resided at this address: From _____ to _____

Reason for wanting to move: _____

Landlord/Property Manager: _____ Phone Number: (_____) _____

Applicant Employment History:

Current Employer: _____ Phone Number: (_____) _____

Address: _____ City: _____ State: _____

Supervisor Name: _____

Dates Employed: From _____ to _____

Income:

Gross Monthly Income: \$ _____

Employment Income: \$ _____

Other Monthly Income: \$ _____ Source: _____

Has the Applicant been:

Convicted of a Felony? ___ If yes, please explain _____

Been Evicted? ___ If yes, please explain _____

Broken a Lease? ___ If yes, please explain _____

Declaration of Information:

The above listed applicant(s) declares that all information made in this application are true and complete. Applicant(s) here by authorize Jency Agency to verify all information in this application, obtain credit reports, and criminal background reports on the above listed applicant(s). If one of the applicants has provided false information, Jency retains the right to reject application in full and retain application fees as liquidated damages for property management expenses in processing this application. Applicant will remit application fee of \$45.00 per adult applicant and \$10.00 for each additional adult applicant for a total application fee of \$ _____ for this application.

Applicant 1 Printed Name: _____
Applicant Written Name: _____ Date: _____

Applicant 2 Printed Name: _____
Applicant Written Name: _____ Date: _____

Applicant 3 Printed Name: _____
Applicant Written Name: _____ Date: _____

Applicant 4 Printed Name: _____
Applicant Written Name: _____ Date: _____